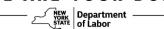
## **WE ARE YOUR DOL**



## Notice and Acknowledgement of Pay Rate and Payday Under Section 195.1 of the New York State Labor Law **Notice for Hourly Rate Employees**

1. Employer Information  Name:  Lehman College  Office of Financial Aid	3. Employee's rate of pay:  \$ per hour  4. Allowances taken:  X None	On this day I have been no rate, overtime rate (if eligible and designated pay day or below. I told my employer language is.
Doing Business As (DBA) Name(s): Lehman College, CUNY	☐ Tips per hour ☐ Meals per meal ☐ Lodging	Check one: ☐ I have been given this p English because it is my p
Office of Financial Aid FEIN (optional): 13-1616880	Other	☐ My primary language is have been given this pay ronly, because the Department of the property of the proper
Physical Address: 250 Bedford Park BLVD., West Bronx, NY 10468-1589	6. Pay is:  ☐ Weekly  ☒ Bi-weekly	does not yet offer a pay no primary language.
Mailing Address:	☐ Other	Print Employee Name
250 Bedford Park BLVD., West Bronx, NY 10468-1589	7. Overtime Pay Rate:  \$ N/A per hour (This must be at least 1½ times the worker's regular rate with	Employee Signature
Phone: 718-960-8545	few exceptions.)	Date
2. Notice given:  X At hiring		Rosa Torres, FWS Coordi
M ACHING		The employee must rece

## 8. Employee Acknowledgement: day I have been notified of my pay ertime rate (if eligible), allowances, signated pay day on the date given I told my employer what my primary ıe is. one: e been given this pay notice in because it is my primary language. orimary language is \_\_\_\_\_. I een given this pay notice in English cause the Department of Labor ot yet offer a pay notice form in my language. nployee Name ee Signature orres, FWS Coordinator

The employee must receive a signed copy of this form. The employer must keep the original for 6 years.

Please note: It is unlawful for an employee to be paid less than an employee of the opposite sex for equal work. Employers also may not prohibit employees from discussing wages with their co-workers.

Before a change in pay rate(s), allowances claimed or payday